MEETING GUIDE
2017
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SURROUNDINGS Corsendonk Viane

In 1994 hotel Corsendonk Viane opened her doors. As biggest business hotel in the Antwerp Campine Region, we answered the demand of our regional companies. Hotel Corsendonk Viane is situated in the city heart of Turnhout also called the city of the play cards which is only a short distance away from the big square market. Because of her central situation Turnhout is good to discover the countless spots of the Antwerp Campine Region. By its good accessibility and large parking space, the hotel forms a perfect location for the organisation of all your events en business overnight stays. Besides that Turnhout is surrounded by the forest and green. Ideal for enthusiast cyclists and walkers!

As Capital of the Campine region Turnhout offers a wide variety of pubs, restaurants and taverns. If you want to go shopping then you are at the right place! The city has a very cozy shopping street, on Saturday there is a weekly market on the square and on Sunday you could go and visit the flea market. The flea market is located at "De Warande".

Are you more of a cultural person? Than perhaps the Cultural center "De Warande" will be very interesting. But also the wide range of other cultural activities will ensure you of the needed portion of culture in this region.
OVERNIGHT STAYS Corsendonk Viane
The hotel has 84 modern and comfortable hotelrooms, all furnished with a modern and contemporary comfort. Of the 84 hotelrooms we have 24 renovated deluxe rooms on the third floor. The hotel also disposes of a cozy bar-lounge.

All rooms are equipped with following facilities: TV, telephone with direct outside connection, hair fön, FREE wireless internet, 24/24 reception service, minibar, coffee and tea facilities, a safe, bathroom with shower in the bath and a toilet.

Further on the hotel refurbished the reception and the bar-lounge as well. This is a great relaxing place to sit down and enjoy your drink with perhaps a snack. The bar can also be used for small meetings.

Prices per room / per night / incl. breakfast buffet:
Premium room: from €104,00 (1-person)
(Excl. €2,00 city tax per room and per night)
Deluxe room: from €119,00 (1-person)
(Excl. €2,00 city tax per room per night)
OUR MEETING ROOMS AND CAPACITIES (prices include VAT)

Please find an overview of our rooms and their capacities below. If you choose one of our standard meeting packages, room rent will always be included. Please note that if you do not opt for such a meeting package, room rent will be charged separately. If you do choose a meeting package, but also wish to use break out rooms, we will offer those at a reduced rate.

A combination of the meeting rooms is also possible, we will offer 20% discount on the total room rental.

We can set up the meetings in any setting that is preferred.

<table>
<thead>
<tr>
<th>Rooms</th>
<th>M2</th>
<th>Length x width</th>
<th>U-shaped</th>
<th>Classroom setting</th>
<th>Theater setting</th>
<th>Carré</th>
<th>Boardroom</th>
<th>Rental price per day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room Black Jack</td>
<td>40 m2</td>
<td>6 x 7 M</td>
<td>20</td>
<td>18</td>
<td>30</td>
<td>24</td>
<td>32</td>
<td>€ 250,00</td>
</tr>
<tr>
<td>Room Bridge</td>
<td>70 m2</td>
<td>10 x 7 M</td>
<td>25</td>
<td>40</td>
<td>50</td>
<td>48</td>
<td>40</td>
<td>€ 295,00</td>
</tr>
<tr>
<td>Room Flush</td>
<td>70 m2</td>
<td>10 x 7 M</td>
<td>25</td>
<td>40</td>
<td>50</td>
<td>48</td>
<td>40</td>
<td>€ 295,00</td>
</tr>
<tr>
<td>Room Poker</td>
<td>70 m2</td>
<td>10 x 7 M</td>
<td>25</td>
<td>40</td>
<td>50</td>
<td>48</td>
<td>40</td>
<td>€ 295,00</td>
</tr>
<tr>
<td>Room Whist</td>
<td>70 m2</td>
<td>10 x 7 M</td>
<td>25</td>
<td>40</td>
<td>50</td>
<td>48</td>
<td>40</td>
<td>€ 295,00</td>
</tr>
</tbody>
</table>

It is possible to hire break-out rooms for €150,00 per room per day.
MEETING packages (Rates incl. vat)

Packages are based on groups from a minimum of 10 persons
For smaller groups all items like room rental, coffee breaks and lunch are charged separately.

INCLUDED IN ALL PACKAGES:
- Rent of plenary meeting room with access to daylight
- Use of wireless internet (WiFi)
- 1 flipchart, 1 projector screen, Corsendonk Hotels pen and paper per participant
- Mineral water fountain in the meeting room
- Welcome with coffee, tea, fruit juice and biscuits
- Refreshment break in the morning with coffee, tea, fruit juice and a snack.
- Lunch (please consult our packages)
- Refreshment break in the afternoon with coffee, tea, fruit juice and cake

Clubs meeting package: €38,50 per person, per day
- Standard meeting package contents
- Buffet of sandwiches for lunch, consisting of:
  - selection of rolls, soup of the day, cold meats and cheese, seasonal salads and fresh fruit
- Water and coffee are included

Viane package: €52,50 per person, per day
- Standard meeting package contents
- Light warm 3-course lunch
- Water and coffee are included
MEETING PACKAGE SUPPLEMENTS

Additions and supplements to your meeting package

- Refreshment break with coffee, tea, fruit juice + snack € 3,90 p.p.
- Unlimited coffee, tea and fruit juice in the meeting room € 4,50 p.p. per period of the day
- Soft drinks in the meeting room € 4,75 p.p. per period of the day
- Bottles of water in the meeting room € 6,00 per bottle

Cold snacks *

- Selection of mini Flemish tea cakes and croissants € 2,50 p.p.
- Cake € 3,75 p.p.
- Fresh fruit € 2,50 p.p.

Warm snacks *

- Soup with a bread roll € 5,10 p.p.
- Quiche Lorraine € 5,10 p.p.
- Quiche with salmon and leek € 5,50 p.p.
- 2 mini croissants with ham and cheese € 4,50 p.p.
- Vegetable pastry € 5,10 p.p.
- Sausage roll € 3,00 p.p.

* Our snacks cannot be ordered as replacement for a meal

SECRETARY WORK

- Photo copy per piece: Recto per piece € 0,25
- Extra flipovers: Recto verso per piece € 0,20

AUDIOVISUAL MATERIAL

Do you wish other audiovisual material? Extern audiovisual material is available on request. We will offer this by an external partner. Based on an offer we’ll calculate the price for you.
LUNCH AND DINNER (prices including VAT)

Lunches

- **Sandwich buffet**, consisting of: a selection of rolls, soup of the day, cold meats and cheese, seasonal salads and fresh fruit, including water, coffee and thee €21.25 pp

- Light warm 3-course lunch €35.75 pp

Dinners

- **3-course dinner** €39.50 pp
  Starter, main course and dessert

- **4-course dinner** €43.50 pp
  Starter, soup, main course and dessert

  *Our 3 and 4 course dinners are only bookable from 10 paying persons*

- **4-course buffet** €27.50 pp
  Startersbuffet, soup, main course and dessert.

- **Kempisch Breugel buffet** €31.50 pp
  Cold buffet, soup, warm buffet and dessert of local products

  *Our buffets are only bookable from 25 paying persons*

- **Walking dinner** €29.50 pp
  You have a choice of 10 small dishes during the aperitif in walking dinner.
  *Our walking dinner is only bookable from 30 paying persons*

Drinks flat rates

Besides being able to enjoy drinks based on consumption, it is also possible to opt for a drinks flat rate during your menu. From groups consisting of more than 25 people, we advise to opt for one of these drinks flat rates: this will improve service at your table.

<table>
<thead>
<tr>
<th>Drankenfortfaits</th>
<th>Including wines</th>
</tr>
</thead>
<tbody>
<tr>
<td>3-course dinner/buffet</td>
<td>€ 12.50 pp</td>
</tr>
<tr>
<td>4-course dinner</td>
<td>€ 16.50 pp</td>
</tr>
<tr>
<td>Walking dinner</td>
<td>€ 20.00 pp</td>
</tr>
</tbody>
</table>
After meeting drink  
(from 10 persons)

**CORSENDONK APERITIVE**

**After Meeting Drink : €9.75 pp**

We serve during 1 hour blonde and dark Corsendonk beer, House wine, cava & juice à volonté.
For more than ten years, Corsendonk Support has been exclusively providing all group activities that take place at the domain of the Corsendonk Priory.

One of its main advantages is that your residential seminar can be combined with an activity without losing a lot of time, because everything will take place on one location. Aching to see what possibilities Corsendonk might have for you?

Corsendonk Support
Corsendonk 5
2360 Oud-Turnhout (Belgium)
T +32 (0) 14 42 03 00
info@supportcorsendonk.be
www.supportcorsendonk.be
General Terms and Conditions of Corsendonk Viane

1. General
The present general terms and conditions shall always be an integral and unchallengeable part of any agreement whatsoever between the client and Corsendonk Viane (hereinafter the Priory), when said agreement has been confirmed, whether by letter, fax or email.

2. Confirmations
Any reservation shall only be definitive when the agreement is signed for approval, is in the Viane’s possession and the required advances and/or warranties have been paid.

3. Advantages and Warranties
The hotel shall be allowed to request advance payments and/or warranties from its clients. Should any required advances and/or warranties not have been paid within the specified period of time, the event agreement shall be considered as legally breached without default and at the client’s cost.

4. Changes to the number of participants or cancellation of a reserved event by the client
4.1. Each change to the number of participants in a reserved event must be communicated to the hotel in writing, and this more than two (2) days before the event is to take place if said change is not larger than 20% of the original number of participants;

4.2. In the event that a change to the number of participants has not been communicated in accordance with article 4.1 above, the originally booked number of participants or the actual number of persons present shall be charged, depending on which number is the largest;

4.3. Complete cancellation can only be done via registered letter. The date of receipt of said letter shall be the date of cancellation and shall be considered to be three (3) working days after postal date.

4.4. In the event of complete cancellation of a reserved event more than 30 days before said event is to take place, 20% of the total amount of the event agreement shall be charged as cancellation fee.

4.5. In the event of complete cancellation of a reserved event more than 15 days before said event is to take place, 40% of the total amount of the event agreement shall be charged as cancellation fee.

4.6. In the event of complete cancellation of a reserved event less than 15 days before said event is to take place, 80% of the total amount of the event agreement shall be charged as cancellation fee.

5. Extra charges
5.1. Any meals, drinks or other services not specified in the agreement, shall be charged by the hotel to the client, unless the hotel is informed in writing of the fact that said charges must be individually charged to the participants.

6. Check-in and check-out
6.1. Under reservation of different stipulations in the agreement, the hotel rooms which are reserved for a guest shall be available for use from 2 p.m. and the rooms of clients leaving the hotel shall be vacated before 10.30 a.m.

7. Responsibilities
7.1. The client shall insure the hotel for any claim of damages by third parties, if the event’s participants caused said damage.

7.2. The client shall also be liable for any damage caused by the event’s participants to the hotel or its staff.

7.3. The hotel shall only hold the luggage of event participants from the time said participants occupy their rooms until 10 a.m. on the day they leave. Any material meant for seminars, presentations, exhibitions and other events and/or any of the client’s vehicles shall never be held by the hotel.

7.4. The client and contractor shall be jointly responsible vis-à-vis the hotel manager for any damages caused to persons, buildings, furniture or the hotel’s equipment and places accessible to the public.

8. Complaints
8.1. Complaints concerning provided services cannot be accepted when the hotel manager has not received the same within seven (7) days after said services were provided.

9. Payments
9.1. In the event that an invoice should not have been paid on its due date, the invoiced amount shall, legally and without prior notice of default, be increased by a flat fee of damages amounting to 10% of the originally invoiced amount and minimum 62 EUR on the one side, and moratory interest on the other side amounting to 1% for each month of default and this counting from the invoice date until the date on which said invoice has been paid in full.

9.2. Each hotel invoice which is the object of a reduction, return or commission, permitted by the hotel manager, shall be void in the event of non-payment of said invoice on its due date.

10. Legislation
Each and any dispute concerning the Viane’s invoices shall fall under the competence of the Court of Turnhout. Belgian legislation shall govern the present general terms and conditions.
Priorij Corsendonk
Oud-Turnhout

Corsendonk Viane
Turnhout

Corsendonk De Linde
Rietie

Corsendonk Sol Cress
Spa

Corsendonk Duinse Polders
Blankenberge